

Sanjivani Rural Education Society's  
**SANJIVANI ARTS, COMMERCE AND SCIENCE COLLEGE**

At: Sahajanandnagar, Post: Shingnapur, Tal: Kopargaon,  
Dist: Ahmednagar (M.S.) Pin:423603

Recognized by Govt. of Maharashtra, Affiliated to University of Pune,  
ID.No.PU/AN/ACS/130/2012


Date: 10-July-2016

**Notice for the meeting of IQAC**

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 15<sup>th</sup> July 2016 in the Seminar hall at 4.00 pm, Sanjivani ACS College, Kopargaon.

Agenda of this meeting is as follows.

- 1) About submitting LOI to NAAC for accreditation purpose and subsequent preparations
- 2) Effective curriculum planning and measures for proper implementation
- 3) Automation of office
- 4) Upgradation of ICT facilities
- 5) Enhance in research work and publications
- 6) Effective planning for mentorship
- 7) Organization of parent and teacher meet
- 8) Library enhancements
- 9) Laboratory enhancements with respect to upgradation and purchasing of equipment
- 10) Association of linkage and MoU with industry or academic institutes or laboratories
- 11) Extension of facilities provided by the College
- 12) Organization of various academic activities, events, visits, social campaigns, etc.
- 13) Any other issue with permission of chairperson

  
IQAC  
Coordinator  
IQAC-Co-Ordinator  
Sanjivani Arts, Commerce &  
Science College, Kopargaon

  
Principal  
PRINCIPAL  
Sanjivani Arts, Commerce  
& Science College, Kopargaon



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**IQAC Members:**

Name of IQAC member	Designation	Sign
1. Dr Samadhan B. Dahikar (Principal)	Chairperson	
2. Hon. Shri Dnyandeo N. Sangale (Management Representative)	Member from Management	
3. Prof. Avinash D. Aher	Member	
4. Prof. Ashwinikumar R. Bagga	Member	
5. Prof. Ganesh S. Phopase	Member	
6. Prof. Yogesh P. Shinde	Member	
7. Prof. Shamrao P. Ghodake	Member	
8. Dr. Muktabai B. Shinde	Member	
9. Dr. Manoj N. Golecha	Nominees from local society	
10. Mr Viresh Agrawal	Industrialists	
11. Mr. Avadhut Kulkarni	Student Representative	
12. Ms. Vrushali Aher	Alumni	
13. Mr. Ravindra N. Bankar (Non-teaching representative)	Administrative Officer	
14. Dr. Sarita A. Bhutada	Co-ordinator	



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**Minutes of meeting of 2016-17 held on 15<sup>th</sup> July 2016**

**Venue:** IQAC room, Sanjivani Arts, Commerce and Science College, Kopargaon

**Date:** 15/07/2016

**Time:** 4.05PM to 5.35PM

The meeting of IQAC began at 4.05PM in the presence of all the members of IQAC committee. IQAC Coordinator Dr. S. A. Bhutada, started meeting with the discussion of topics mentioned in agenda.

Dr. Bhutada read the probable curriculum planner for the first semester of academic year 2016-17.

Dr. Bhutada informed the external members about the establishment of IQAC in College and then highlighted the seven criteria of the NAAC self-study report.

Dr. Bhutada informed everyone that the 'Letter of Intent' and other formalities for the NAAC accreditation shall be done and the College should go ahead for accreditation.

Dr. Dahikar shared his invaluable suggestions, emphasizing the approach the College should take in going for its first accreditation. He said that this evaluation exercise should be taken as an opportunity to place the College in the global arena.

Dr. Dahikar stated that one area where the College need instant action is the automation of administrative work which can be done through opting in for ERP software and upgradation of ICT facilities for the better use of technological learning by the student's also one training program should be organized for effective implementation of ERP software.

Dr. Bhutada made several suggestions in order to increase the research related work and publications by enhancing research facilities such as purchasing laminar air flow, trinocular microscope, hot air oven, UV chamber and incubator.

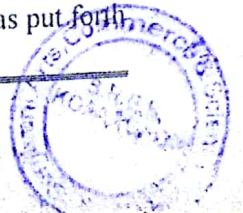
The coordinator of Parents-teachers meet Prof. A. R. Bagga, discussed the probable schedule was approved by all the present members.

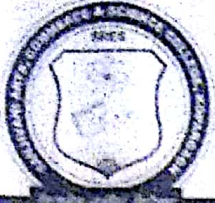
Dr. M. B. Shinde discussed of allotment of mentor to students and other possible activities that could be taken under mentorship scheme.

Apart from providing a degree, college education should also focus on Organization of various academic activities, events, visits, social campaigns and hence various activities were planned and discussed for which various committees were formed.

Need of library enhancement in terms of increasing number of titles and resources was discussed. Laboratory enhancements with respect to upgradation and purchasing of equipment was put forth to the committee and discussed.

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Steps to increase industry-academia interactions through formation of linkages and memorandum of understanding were discussed.

The chair has agreed to opt in for courses provided by NPTEL, Coursera, Edex, Udemy, etc. for better learning of learners.

Following guidelines were discussed for performance based appraisal system.

1. Mentorship details
2. Curricular activities
3. Extracurricular activities
4. Co-curricular activities
5. Industrial/Field visits
6. Exam results
7. Attendance of the students in class
8. Research contribution
9. Project for students
10. Dress code and discipline
11. Contribution in admission committee
12. Participation in workshops, seminars and Conferences
13. Teaching plan
14. Library utilization
15. Preparation of students for competitive examination like JAM/ISSER/GATE etc
16. Any other work done

The meeting was closed at 5.35PM by the vote of thanks by the coordinator.



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**Members present for IQAC meeting of 2016-17 held on 15<sup>th</sup> July 2016**

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Date: 15/07/2016

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